

## **User Assistance Requirements Specifications Checklist**

The requirements specifications document will explain what a customer wants the Software User Assistance (UA) System to do and lists its entire functionality.

Ensure it contains the following information.

- A high-level UA system overview.
- A complete functional overview.
- A list of everything the UA system must be able to do.
- A definition of what the UA system does.
- Details of the user profiling and audience analysis performed.
- Details of the software scenario's that describe how the user would use the UA system.
- Any design and implementation constraints.
- General assumptions made that will affect the UA system's implementation.
- Any identified quality requirements like reliability, portability, reusability, and maintainability.
- Identified security requirements.
- Identified delivery and deployment requirements.
- Any specific software resources required to run the UA system.
- Any technological risks.

In addition keep in mind to:

- Use illustrations, diagrams where required.
- Create prototypes and use graphical user interface illustrations, if possible.
- Avoid technical terms and computer jargon.
- Write in plain English to enable easy understanding.

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